



Friends of Chances Park Meeting
Thursday 9th July 2026 at 6.30pm-8.00pm
St Lukes Church, Morton, Carlisle

AGENDA

1. Welcome & Introductions

2. Apologies

3. Minutes from previous meeting held Thursday 16th April 2026 – Confirm, ok?

4. Chairs Report – Ray

5. Secretary Reports - Val

6. Treasurers Report – David

Action 1: David to look for a new bank account that offers free banking.

Action 2: Auditor to be contacted by David regarding 2026 audit.

Action 3: Centrepiece of Labyrinth to be approved by Ray and paid

Action 4: Val to create a template for purchase orders to be used for all purchases in future.

7. Police Report – Ryley

Action 5: Funding to be sought via Cumbria Police for motion lights for the Family Centre.

Action 6: Ryley to email dates and times of the monthly meetings and forward a copy of the Facebook page showing the details of the seized electric bike to the group.

Action 7: Kim to provide email for 101 responses.

Action 8: Ryley to confirm legislation concerning the use of e-scooters / electric bikes on the park. Can the police provide a sign to inform the public?

Action 34: Motorised invalid scooter parked at the rear of Morton Manor for a couple of weeks. Reported to the police.

8. Fundraising / Projects – Catherine / Iris / Kim

Comment & critique where we are with the Labyrinth project ***

Key points to consider set out in RM mail dated 21st March 2026 – copy attached.

Action 9: Fencing is to stay in place until project signed off - Kim.

Action 10: The Contractor, Tomans, are on site week commencing 20th April 2026 - Kim

Action 11: Council to complete inner landscape next week - Kim

Action 12: Retention monies (10%) are being held until construction work completed – Ray

Action 13: Information board to be delivered to Council depot & installed – Iris / Kim

Action 14: Funders Labyrinth project completion paperwork still to be finalised – Iris, Catherine

Action 15: Arrangements are to be made for £500 of low maintenance aromatic plants to be added to the border of the Labyrinth by Cumberland Council – Iris, Kim, David

Action 33: Information board has been vandalised in the Georgian Gardens – Iris & contractor on the job. David to confirm costs.

Action 31: Planter to be planted out at Morton Manor as agreed with Ray and Adele following the loan of the gazebo. Ray to organise.

Action 32: A post missing on nature trail near the Morton Manor - Iris to obtain costs for replace.

9. Website & Social Media – Ray

Action 16: The draft website layout was agreed albeit the pictures on the website need to be of Chances Park and additional drop-down menus required. Current FoCP logo to be retained. Ray to go back to web developer and confirm revised brief.

Action 17: Forms to be editable online - Ray.

Action 18: Val suggested all correspondence relating to meetings are to be password protected.

10. FoCP to apply for charitable status – David

Action 19: It was agreed in principle that FoCP should apply for charitable status. David & Ian to obtain the forms to bring together a constitution for a foundation model and work out the costs.

Action 20: Trustees are to be voted in with a minimum of 3 required with up to 8-10 trustees on board. It was agreed, in the first instance, that all the management committee members would be put forward as trustees – David to provide paperwork or online instructions.

11. Policies & Procedures – Ian / David

Action 21: Ray has updated the constitution in line with discussions at the AGM in January - Ian for further review.

Action 22: Ian to review health & safety paperwork.

Action 23: Risk assessments to be circulated and signed for all FoCP events - Ian.

Action 24: First aider is required for events – Val to check on availability of training courses.

12. Park Maintenance Report - Kim

Action 25: Tree planting will proceed using cradles. Add this topic to the July meeting agenda to confirm locations and species - Kim.

Action 26: The council has been asked to consider funding for bulbs and plug plants, with FoCP also contributing - Kim, Iris, David

Action 27: The burnt-out van has been removed. Kim to confirm with the grounds team that all glass has been cleared from the park.

13. Forthcoming Events – Iris

Action 29: Saturday 27th June 2026 – It was suggested that we organise a Labyrinth community day on Saturday 27th June – Iris to confirm details at next meeting.

Action 30: Friday 4th Dec 2026 – Christmas Concert, St Lukes Hall booked – Iris, Margaret, Peter

14. Matters Arising

15. Any Other Business

16. Date of Next Meeting:

- 18:30 Thursday 8th October 2026?